

# Greater Memphis Workforce Development Board

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## Greater Memphis Workforce Development Board

### Special Meeting Agenda

Friday, February 23, 2024, 8:30 a.m.

### Virtual Zoom Meeting

Email [Workforce@Memphischamber.com](mailto:Workforce@Memphischamber.com) for meeting link.

- I. Call to Order – Meka Egwuekwe
- II. Welcome & Roll Call – Latasha Harris
- III. New Business -Meka Egwuekwe
  - AJC Relocation
    - Crosstown Concourse
  - REA Discussion
    - Jackson Ave (Accelerated Skills Training Center)
- IV. Board Chair Comments- Meka Egwuekwe
- V. Adjourn

**Greater Memphis Workforce Development Board  
Special Meeting  
Friday, February 23, 2024, 8:30 a.m.**

**I. Call to Order – Meka Egwuekwe**

The meeting commenced at 8:30 a.m.

**II. Welcome & Roll Call – Latasha Harris**

Board members present: Meka Eqwuekwe, Carlos Manning, Paul Shaffer, James Cole, Lonnie Jasper Coomes, Jr., Ron Wade, Carlos Mendoza, Jackara Jones, Ed Doyle, Larry Robinson, Ben Adams, Angela Massey, Heather Sacks, Latasha Harris, Frank Olsen, Jozelle Booker, Briggette Green, Clovis Brown, Dr. Gwen Sutton

Not Present: Antoinette Wiseman-Story, Corey Hester, David Dufour, Kevin Bradshaw, Nelson Keaton, Tracy Robinson

**Quorum reached.**

GMWDB: Amber Covington

Greater Memphis Chamber: Sondra Howell, Ted Townsend, Ted Ferris, Stephanie Ferrell

**III. New Business -Meka Egwuekwe**

**1. AJC Relocation - Crosstown Concourse REA Discussion**

Meka Egwuekwe: The current location of the American Job Center (AJC) on Angelus St. has numerous problems that have received the attention even of Commissioner Thomas. There is an urgent need to relocate the AJC. The temporary solution is Crosstown Concourse, and the long-term solution is the Jackson Ave. Accelerated Skills Training Center.

Amber Covington reported on the status of the AJC relocation. There is a possibility of a sublease space at Crosstown until a potential move to Jackson Ave or even for a second location in Memphis. The goal is to have two long term locations in Shelby County at Jackson Ave. and Crosstown Concourse. The board must vote to authorize the board staff to negotiate a lease agreement for an AJC relocation and authorize the executive committee to approve the final lease. After that, the board must go through the state's certification process.

**Motion to authorize the board staff to engage in the negotiations for the AJC relocation and**

**authorize the executive committee to approve the final lease was made by Ben Adams.**

**Seconded by Latasha.**

**All in favor. No objections**

**Motion carries.**

## **2. Jackson Ave (Accelerated Skills Training Center)**

Meka Egwuekwe: In May of 2023, the MLWDB authorized staff to establish an AJC in a permanent location to be called the Gateway Center, now the “Accelerated Skills Training Center”. This would be the state’s first accelerated skills training facility. The executive committee brings before the board a motion to reauthorize the board staff to enter into a 5-year LOI for the Memphis One-Stop-Shop at 3230 Jackson Ave with the GMWDB as the tenant. The Chamber Foundation Board would be the owner of this building; therefore, it is important to have the appropriate conflict of interests forms in place. The board will continue to do it’s due diligence, adhere to best practices and ensure the state approves as well.

**Motion to reauthorize the board staff to enter into a 5-year Letter of Intent (LOI) for the Memphis One-Stop-Shop at 3230 Jackson Ave with the GMWDB as the tenant, with appropriate conflict of interest documents in place made by Ben Adams.**

**Seconded by Rone Wade.**

**All in favor. No objections.**

**Motion carries.**

## **IV. Board Chair Comments**

## **X. Adjourn**

The meeting adjourned at 9:21 a.m.