

Greater Memphis Workforce Development Board

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Greater Memphis Workforce Development Board

Executive Committee Meeting Agenda

Wednesday, September 11, 2024, 9:00 a.m.

Virtual (Microsoft Teams)

- I. Call to Order – Meka Egwuekwe
- II. Welcome & Roll Call – Latasha Harris
- III. Presentation of Minutes – Latasha Harris
 - Aug 14, 2024, and Aug 22, 2024 Special Called (Part 2) session.
- IV. Financial Report/Status – Fiscal Agent
 - July 2024 and August 2024 Fiscal Reports
- V. Business Services Committee Report – Amber Covington
- VI. New Business -Meka Egwuekwe
 - ITA Policy
 - Service Provider Budget
 - Corrective Action and Sanction
- VII. Executive Director Updates- Amber Covington
 - AJC Relocation
 - Grant Opportunities
 - Committees
 - Govenda: Board Management System
 - Update on Executive Director Meeting and SWDB , September 5-6
 - Board Training (Virtual)- September 12
- VIII. Board Chair Comments- Meka Egwuekwe
- IX. Adjourn

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Executive Committee Meeting Minutes

Wednesday, September 11, 2024, 9:00 a.m.

Virtual (Microsoft Teams)

- I. Meeting called to order by Meka Egwuekwe at 9:01
- II. Welcome & Roll Call – Latasha Harris
- III. In attendance: Meka Egwuekwe, Ben Adams, Dr. Joann Massey, Latasha Harris, Carlos Mendoza, Ron Wade
Not Present: Antionette Wiseman Story, Jackara Jones
GMWDBS: Amber Covington, Brian Wilks Memphis
Chamber: Sondra Howell

SAFAL Partners: Melissa Aguilar Southard, Melissa Robbins

- IV. Presentation of Minutes – Latasha Harris
Aug 14, 2024, and Aug 22, 2024, Special Called (Part 2) session.

Motion to Approve both meeting minutes made by Meka Egwuekwe. Seconded by Ben Adams. All in favor; no objections. Motion carries.

- V. Financial Report/Status – Fiscal Agent,
Sondra Howell, Memphis Chamber delivered the financial report.

Vote on approval of July 2024 and August 2024 Fiscal Reports is tabled.

- VI. Business Services Committee Report – Amber Covington

Motion to accept the Business Services Report pending update to the average wage value for August made by Calos Mendoza. Seconded by Ron Wade. All in favor; no objections. Motion carries.

- VII. New Business -Meka Egwuekwe

Motion made to recommend approval of provider allocations at September 25 full board meeting to the full board made by Meka Egwuekwe. Seconded by Ron Wade. All in favor; no objections. Motion carries.

- Corrective Action and Sanction

The GMWDB is under a category 2 sanction imposed by the State workforce board for an error discovered by the Executive Director. The board chair received a letter outlining specific conditions to address the process issue. The fiscal agent composed a rebuttal letter to the state. A committee moved into closed session to further discuss with support from Safal Partners to address questions the committee may have.

VIII. Executive Director Updates- Amber Covington. Due to time, updates will be postponed.

IX. Board Chair Comments- Meka Egwuekwe X. Meeting adjourned at 10:17 a.m.